## SIGOURNEY COMMUNITY SCHOOL DISTRICT SIGOURNEY, IOWA

INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

JUNE 30, 2011

#### TABLE OF CONTENTS

|       |  | Page  |
|-------|--|-------|
| OFFIC | IALS   | 4     |
| INDEP | PENDENT AUDITOR'S REPORT   | 5-6   |
|       | FINANCIAL STATEMENTS   |       |
| Exhi  |  |       |
|       | District-Wide Financial Statements:  | 0.0   |
| A     | Statement of Net Assets  | 8-9   |
| В     | Statement of Activities  | 10-13 |
| ~     | Governmental Fund Financial Statements:                                    | 1415  |
| C     | Balance Sheet  | 14-15 |
| D     | Reconciliation of the Balance Sheet – Governmental Funds to the Statement  |       |
| _     | of Net Assets  | 16    |
| E     | Statement of Revenues, Expenditures and Changes in Fund Balances           | 17-18 |
| F     | Reconciliation of the Statement of Revenues, Expenditures and Changes in   |       |
|       | Fund Balances – Governmental Funds to the Statement of Activities          | 19    |
|       | Proprietary Fund Financial Statements:                                     |       |
| G     | Statement of Net Assets  | 20    |
| H     | Statement of Revenues, Expenses and Changes in Net Assets                  | 21    |
| I     | Statement of Cash Flows  | 22-23 |
|       | Fiduciary Fund Financial Statements:                                       |       |
| J     | Statement of Fiduciary Net Assets  | 24    |
| K     | Statement of Changes in Fiduciary Net Assets                               | 25    |
| Note  | s to Financial Statements  | 26-40 |
| REOU  | IRED SUPPLEMENTARY INFORMATION:  |       |
| -     | getary Comparison Schedule of Revenues, Expenditures/Expenses and Changes  |       |
|       | Balances – Budget and Actual – All Governmental Funds and Proprietary Fund | 42    |
|       | s to Required Supplementary Information – Budgetary Reporting              | 43    |
|       | dule of Funding Progress for the Retiree Health Plan                       | 44    |
| Sche  | dule of Funding Frogress for the Rethree Hearth Flan                       | 77    |
| OTHE  | R SUPPLEMENTARY INFORMATION:   |       |
| Sche  | dule   |       |
|       | Nonmajor Governmental Funds:   |       |
| 1     | Combining Balance Sheet  | 46    |
| 2     |  | 47    |
|       | Capital Projects Accounts:   |       |
| 3     |  | 48    |
| 4     |  | 49    |
| 5     | , ,  | 50    |
| 6     | · · · · · · · · · · · · · · · · · · ·                                      | 51    |
| 7     |  | 0.1   |
| ,     | All Governmental Funds   | 52-53 |
| 8     |  | 54-55 |
| MINER | DENIDENT AUDITODIC DEDOCT ON INTERNAL CONTROL OVER ENTANCIAL               |       |
|       | PENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL                |       |
|       | ORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT               |       |
|       | INANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT                | 56.55 |
| AUDI  | ITING STANDARDS  | 56-57 |

## TABLE OF CONTENTS (continued)

|   | Page  |
|---|-------|
| INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 | 58-59 |
| SCHEDULE OF FINDINGS AND QUESTIONED COSTS   | 60-64 |

#### **OFFICIALS**

| Name   | <u>Title</u>   | Term<br>Expires                      |
|--|--|--------------------------------------|
| <u>]</u>   | Board of Education   |                                      |
| Bill Rees  | President  | 2013                                 |
| Kenneth Gretter  | Vice President   | 2011                                 |
| Larry Alderson Terry Hollingsworth Mark O'Rourke Teresa Dawson Ruth Manchester | Board Member Board Member Board Member Board Member Board Member | 2011<br>2011<br>2011<br>2013<br>2013 |
|  | School Officials   |                                      |
| Todd Abrahamson  | Superintendent   | 2011                                 |
| Beckie Appleget  | District Secretary/Treasurer and Business Manager                | 2011                                 |
| Gruhn Law Firm   | Attorney   | 2011                                 |

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Education of Sigourney Community School District:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Sigourney Community School District, Iowa, as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements listed in the table of contents. These financial statements are the responsibility of District officials. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Sigourney Community School District at June 30, 2011, and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated December 28, 2011 on our consideration of Sigourney Community School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Budgetary Comparison Information and Schedule of Funding Progress for the Retiree Health Plan on pages 42 through 44 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The District has not presented Management's Discussion and Analysis, which introduces the basic financial statements by presenting certain financial information as well as management's analytical insights on that information, that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Sigourney Community School District's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the two years ended June 30, 2010 (which are not presented herein) and expressed unqualified opinions on those financial statements. The financial statements for the five years ended June 30, 2008 (which are not presented herein) were audited by other auditors who expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 8, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of District management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. This information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements as a whole.

Oskaloosa, Iowa December 28, 2011 **Basic Financial Statements** 

## STATEMENT OF NET ASSETS June 30, 2011

|  |    | ernmental<br>tivities | Business-type Activities | Total      |
|--|----|-----------------------|--------------------------|------------|
| Assets   |    |                       |                          |            |
| Cash and pooled investments                              | \$ | 839,377               | \$ 82,113                | \$ 921,490 |
| Receivables:   |    |                       |                          |            |
| Property tax:  |    |                       |                          |            |
| Current year   |    | 62,167                | -                        | 62,167     |
| Succeeding year  |    | 503,445               | -                        | 2,503,445  |
| Income surtax  |    | 131,550               | -                        | 131,550    |
| Accounts   |    | 2,173                 | -                        | 2,173      |
| Due from other governments                               |    | 377,109               | -                        | 377,109    |
| Inventories  |    | -                     | 10,484                   | 10,484     |
| Capital assets, net of accumulated depreciation (note 4) | 4, | 726,625               | 39,697                   | 4,766,322  |
| Total assets   | 8, | 642,446               | 132,294                  | 8,774,740  |
| Liabilities  |    |                       |                          |            |
| Accounts payable   |    | 107,616               | -                        | 107,616    |
| Salaries and benefits payable                            |    | 3,307                 | -                        | 3,307      |
| Accrued interest payable                                 |    | 76,836                | _                        | 76,836     |
| Unearned revenue   |    | -                     | 2,914                    | 2,914      |
| Deferred revenue:  |    |                       |                          |            |
| Succeeding year property tax                             | 2, | 503,445               | -                        | 2,503,445  |
| Long-term liabilities (note 5):                          |    |                       |                          |            |
| Portion due within one year:                             |    |                       |                          |            |
| Early retirement   |    | 51,374                | -                        | 51,374     |
| Capital lease purchase agreements                        |    | 189,643               | -                        | 189,643    |
| Promissory note payable                                  |    | 28,425                | -                        | 28,425     |
| Bank loan payable  |    | 17,614                | -                        | 17,614     |
| Portion due after one year:                              |    |                       |                          |            |
| Early retirement   |    | 77,061                | -                        | 77,061     |
| Capital lease purchase agreements                        |    | 219,871               | -                        | 219,871    |
| Promissory note payable                                  | 1, | 671,575               | -                        | 1,671,575  |
| Bank loan payable  |    | 27,973                | -                        | 27,973     |
| Net OPEB liability                                       |    | 84,000                | -                        | 84,000     |
| Total liabilities  | 5, | 058,740               | 2,914                    | 5,061,654  |

#### STATEMENT OF NET ASSETS June 30, 2011

|   | Governmenta<br>Activities | l<br> | Business-type Activities | Total     |
|---|---------------------------|-------|--------------------------|-----------|
| Net Assets                                      |                           |       |                          |           |
| Invested in capital assets, net of related debt | \$<br>2,981,038           | \$    | 39,697 \$                | 3,020,735 |
| Restricted for:                                 |                           |       |                          |           |
| Categorical funding (note 10)                   | 32,664                    |       | -                        | 32,664    |
| Physical plant and equipment levy               | 778                       |       | -                        | 778       |
| Student activities                              | 101,688                   |       | _                        | 101,688   |
| Unrestricted                                    | 467,538                   |       | 89,683                   | 557,221   |
| Total net assets                                | \$<br>3,583,706           | \$    | 129,380 \$               | 3,713,086 |

#### STATEMENT OF ACTIVITIES Year Ended June 30, 2011

|   |     |           |     | Program Revenues |               |  |  |
|---|-----|-----------|-----|------------------|---------------|--|--|
|   |     |           |     |                  | Operating     |  |  |
|   |     |           |     | Charges for      | Grants and    |  |  |
| Functions/Programs                          |     | Expenses  |     | Services         | Contributions |  |  |
| Governmental Activities:                    |     |           |     |                  |               |  |  |
| Instruction                                 | \$_ | 4,755,683 | \$. | 368,858 \$       | 954,960       |  |  |
| Support services:                           |     |           |     |                  |               |  |  |
| Student services                            |     | 26,923    |     | _                | _             |  |  |
| Instructional staff services                |     | 154,731   |     | _                | 6,500         |  |  |
| Administration services                     |     | 972,893   |     | 204,004          | · -           |  |  |
| Operation and maintenance of plant services |     | 583,793   |     | _                | _             |  |  |
| Transportation services                     |     | 324,098   |     | -                | _             |  |  |
|   | _   | 2,062,438 |     | 204,004          | 6,500         |  |  |
| Non-instructional programs                  | _   | 2,055     |     | -                |               |  |  |
| Other expenditures:                         |     |           |     |                  |               |  |  |
| Facilities acquisition                      |     | 96,295    |     | _                | _             |  |  |
| Long-term debt interest and fiscal charges  |     | 78,019    |     | _                | _             |  |  |
| AEA flowthrough                             |     | 237,125   |     | _                | 237,125       |  |  |
| Depreciation (unallocated) *                |     | 120,353   |     | _                |               |  |  |
| , ,   | -   | 531,792   | - : | -                | 237,125       |  |  |
| Total governmental activities               | _   | 7,351,968 |     | 572,862          | 1,198,585     |  |  |
| Business-Type Activities:                   |     |           |     |                  |               |  |  |
| Non-instructional programs:                 |     |           |     |                  |               |  |  |
| Food service operations                     | _   | 239,317   |     | 134,763          | 121,916       |  |  |
|   |     |           |     |                  |               |  |  |
| Total                                       | \$  | 7,591,285 | \$  | 707,625 \$       | 1,320,501     |  |  |

# Net (Expense) Revenue and Changes in Net Assets

| •  |              | <i>8</i>      |     |             |
|----|--------------|---------------|-----|-------------|
|    | Governmental | Business-Type |     |             |
|    | Activities   | Activities    |     | Total       |
| ,  |              |               | •   |             |
| \$ | (3,431,865)  | \$<br>        | \$_ | (3,431,865) |
|    | (26,923)     | _             |     | (26,923)    |
|    | (148,231)    | -             |     | (148,231)   |
|    | (768,889)    | -             |     | (768,889)   |
|    | (583,793)    | -             |     | (583,793)   |
|    | (324,098)    | -             |     | (324,098)   |
| ,  | (1,851,934)  | -             |     | (1,851,934) |
|    | (2,055)      |               |     | (2,055)     |
|    | (96,295)     | -             |     | (96,295)    |
|    | (78,019)     | -             |     | (78,019)    |
|    | -            | -             |     | -           |
|    | (120,353)    |               |     | (120,353)   |
|    | (294,667)    | -             |     | (294,667)   |
|    | (5,580,521)  |               |     | (5,580,521) |
|    |              |               |     |             |
|    |              | 17,362        |     | 17,362      |
|    | (5 590 521)  | 17 260        |     | (5 562 150) |
|    | (5,580,521)  | 17,362        |     | (5,563,159) |

#### STATEMENT OF ACTIVITIES Year Ended June 30, 2011

#### Functions/Programs

#### General revenues:

Property tax levied for:
General purposes
Capital outlay
Income surtax
Statewide sales, services and use tax
Unrestricted state and federal grants
Unrestricted investment earnings
Other

Total general revenues

Change in net assets

Net assets beginning of year

Net assets end of year

\*= This amount excludes the depreciation included in the direct expenses of the various programs.

# Net (Expense) Revenue and Changes in Net Assets

| Governmental Activities | Business-Type Activities | Total     |
|-------------------------|--------------------------|-----------|
|                         |                          |           |
| \$<br>2,264,849 \$      | - \$                     | 2,264,849 |
| 47,922                  | _                        | 47,922    |
| 138,111                 | -                        | 138,111   |
| 368,486                 | -                        | 368,486   |
| 2,662,562               | -                        | 2,662,562 |
| 3,180                   | 130                      | 3,310     |
| 28,950                  | -                        | 28,950    |
|                         |                          |           |
| 5,514,060               | 130                      | 5,514,190 |
| (66,461)                | 17,492                   | (48,969)  |
| 3,650,167               | 111,888                  | 3,762,055 |
| \$<br>3,583,706 \$      | 129,380 \$               | 3,713,086 |

#### BALANCE SHEET GOVERNMENTAL FUNDS June 30, 2011

|                             | _   | General   | _   | Capital<br>Projects | Nonmajor      | Total     |
|-----------------------------|-----|-----------|-----|---------------------|---------------|-----------|
| Assets                      |     |           |     |                     |               |           |
| Cash and pooled investments | \$  | 368,081   | \$  | 308,198             | \$ 163,098 \$ | 839,377   |
| Receivables:                |     |           |     |                     |               |           |
| Property tax:               |     |           |     |                     |               |           |
| Current year                |     | 58,000    |     | 1,290               | 2,877         | 62,167    |
| Succeeding year             |     | 2,304,355 |     | 49,090              | 150,000       | 2,503,445 |
| Income surtax               |     | 131,550   |     | -                   | -             | 131,550   |
| Accounts                    |     | 2,173     |     | -                   | -             | 2,173     |
| Due from other governments  | _   | 173,356   |     | 203,753             | -             | 377,109   |
| Total assets                | \$_ | 3,037,515 | \$_ | 562,331             | \$ 315,975 \$ | 3,915,821 |

#### BALANCE SHEET GOVERNMENTAL FUNDS June 30, 2011

|                                     | _   | General   | . <u> </u> | Capital<br>Projects | Nonmajor   | Total     |
|-------------------------------------|-----|-----------|------------|---------------------|------------|-----------|
| Liabilities and Fund Balances       |     |           |            |                     |            |           |
| Liabilities:                        |     |           |            |                     |            |           |
| Accounts payable                    | \$  | 31,152    | \$         | 69,094 \$           | 7,370 \$   | 107,616   |
| Salaries and benefits payable       |     | 3,307     |            | -                   | -          | 3,307     |
| Deferred revenue:                   |     |           |            |                     |            |           |
| Succeeding year property tax        |     | 2,304,355 |            | 49,090              | 150,000    | 2,503,445 |
| Other                               |     | 131,550   |            | -                   | -          | 131,550   |
| Total liabilities                   | _   | 2,470,364 |            | 118,184             | 157,370    | 2,745,918 |
| Fund balances:                      |     |           |            |                     |            |           |
| Restricted for:                     |     |           |            |                     |            |           |
| Categorical funding (note 10)       |     | 32,664    |            | -                   | -          | 32,664    |
| Management levy purposes            |     | -         |            | -                   | 56,917     | 56,917    |
| Student activities                  |     | -         |            | -                   | 101,688    | 101,688   |
| School infrastructure               |     | -         |            | 443,369             | -          | 443,369   |
| Physical plant and equipment        |     | -         |            | 778                 | -          | 778       |
| Assigned for:                       |     |           |            |                     |            |           |
| Specific instructional services     |     | 56,548    |            | -                   | -          | 56,548    |
| Unassigned                          |     | 477,939   |            | _                   | -          | 477,939   |
| Total fund balances                 | _   | 567,151   |            | 444,147             | 158,605    | 1,169,903 |
| Total liabilities and fund balances | \$_ | 3,037,515 | \$_        | 562,331 \$          | 315,975 \$ | 3,915,821 |

# RECONCILIATION OF THE BALANCE SHEET – GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS June 30, 2011

| Total fund balances of governmental funds  | \$  | 1,169,903   |
|--|-----|-------------|
| Amounts reported for governmental activities in the Statement of Net Assets are different because:   |     |             |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.   |     | 4,726,625   |
| Other long-term assets, including income surtax receivable, are not available to pay current period expenditures and, therefore, are deferred in the governmental funds.   |     | 131,550     |
| Accrued interest payable on long-term liabilities is not due and payable in the current period and, therefore, is not reported as a liability in the governmental funds.   |     | (76,836)    |
| Long-term liabilities, including early retirement, notes payable, capital lease purchase agreements, bank loan payable, and net OPEB liability, are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. | _   | (2,367,536) |
| Net assets of governmental activities  | \$= | 3,583,706   |

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS Year Ended June 30, 2011

|                                 | _  | General      | Capital Projects | Nonmajor   | Total     |
|---------------------------------|----|--------------|------------------|------------|-----------|
| Revenues:                       |    |              |                  |            |           |
| Local sources:                  |    |              |                  |            |           |
| Local tax                       | \$ | 2,280,398 \$ | 416,408 \$       | 106,577 \$ | 2,803,383 |
| Tuition                         | •  | 172,705      | -                | -          | 172,705   |
| Other                           |    | 245,683      | 12,548           | 179,571    | 437,802   |
| State sources                   |    | 3,128,095    | _                | -          | 3,128,095 |
| Federal sources                 |    | 732,782      | _                | _          | 732,782   |
| Total revenues                  | _  | 6,559,663    | 428,956          | 286,148    | 7,274,767 |
| Expenditures:                   |    |              |                  |            |           |
| Current:                        |    |              |                  |            |           |
| Instruction                     | _  | 4,397,335    | 122,528          | 229,895    | 4,749,758 |
| Support services:               |    |              |                  |            |           |
| Student services                |    | 26,466       | _                | _          | 26,466    |
| Instructional staff services    |    | 152,780      | -                | -          | 152,780   |
| Administration services         |    | 943,368      | 39,187           | _          | 982,555   |
| Operation and maintenance of    |    | ,            | ŕ                |            | ŕ         |
| plant services                  |    | 542,983      | 10,989           | 40,945     | 594,917   |
| Transportation services         |    | 214,817      | 55,303           | 4,526      | 274,646   |
| -                               | _  | 1,880,414    | 105,479          | 45,471     | 2,031,364 |
| Non-instructional programs      | _  |              | 2,055            |            | 2,055     |
| Other expenditures:             |    |              |                  |            |           |
| Facilities acquisition          |    | -            | 238,200          | -          | 238,200   |
| Long term debt:                 |    |              |                  |            |           |
| Principal                       |    | -            | -                | 198,160    | 198,160   |
| Interest and fiscal charges     |    | -            | -                | 43,174     | 43,174    |
| AEA flowthrough                 |    | 237,125      | -                | -          | 237,125   |
|                                 |    | 237,125      | 238,200          | 241,334    | 716,659   |
| Total expenditures              | _  | 6,514,874    | 468,262          | 516,700    | 7,499,836 |
| Excess (deficiency) of revenues |    |              |                  |            |           |
| over (under) expenditures       | _  | 44,789       | (39,306)         | (230,552)  | (225,069) |

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS Year Ended June 30, 2011

|                                      |     |            | Capital    |            |           |
|--------------------------------------|-----|------------|------------|------------|-----------|
|                                      | _   | General    | Projects   | Nonmajor   | Total     |
| Other financing sources (uses):      |     |            |            |            |           |
| Capital lease proceeds               | \$  | - \$       | 120,909 \$ | - \$       | 120,909   |
| Promissory note issued               |     | -          | 54,951     | -          | 54,951    |
| Bank loan proceeds                   |     | -          | 54,105     | -          | 54,105    |
| Sale of equipment                    |     | 4,004      | -          | -          | 4,004     |
| Interfund transfers in (note 3)      |     | -          | -          | 241,334    | 241,334   |
| Interfund transfers out (note 3)     |     | -          | (241,334)  | -          | (241,334) |
| Total other financing sources (uses) | _   | 4,004      | (11,369)   | 241,334    | 233,969   |
| Net change in fund balances          |     | 48,793     | (50,675)   | 10,782     | 8,900     |
| Fund balances beginning of year,     |     |            |            |            |           |
| as restated (note 11)                | _   | 518,358    | 494,822    | 147,823    | 1,161,003 |
| Fund balances end of year            | \$_ | 567,151 \$ | 444,147_\$ | 158,605 \$ | 1,169,903 |

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year Ended June 30, 2011

| Net change in fund balances - total governmental funds   |                         | \$ 8,900    |
|--|-------------------------|-------------|
| Amounts reported for governmental activities in the Statement of Activities are different because:   |                         |             |
| Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are not reported in the Statement of Net Assets and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. The amounts of capital outlays and depreciation expense in the year are as follows: |                         |             |
| Expenditures for capital assets Depreciation expense   | \$ 228,647<br>(227,781) | 866         |
| Income surtax revenue not received until several months after the District's fiscal year end is not considered available revenue in the governmental funds and is deferred. It is, however, recorded as revenue in the Statement of Activities.  |                         | 6,736       |
| Proceeds from issuing long-term liabilities provide current financial resources to governmental funds but issuing debt increases long-term liabilities in the Statement of Net Assets and does not affect the Statement of Activities.   |                         | (229,965)   |
| Repayment of long-term liabilities is an expenditure in the governmental funds, but it reduces long-term liabilities in the Statement of Net Assets.   |                         | 198,160     |
| Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.  |                         | (34,845)    |
| Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds, as follows:  |                         |             |
| Early retirement Net OPEB liability  | 25,687<br>(42,000)      | (16,313)    |
| Change in net assets of governmental activities  |                         | \$ (66,461) |

#### STATEMENT OF NET ASSETS PROPRIETARY FUND June 30, 2011

|  | -    | School<br>Nutrition        |
|--|------|----------------------------|
| Assets   |      |                            |
| Cash and cash equivalents Inventories Capital assets, net of accumulated depreciation (note 4) | \$   | 82,113<br>10,484<br>39,697 |
| Total assets  Liabilities  | -    | 132,294                    |
| Unearned revenue  Net Assets   | -    | 2,914                      |
| Invested in capital assets Unrestricted  | -    | 39,697<br>89,683           |
| Total net assets   | \$ _ | 129,380                    |

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUND Year Ended June 30, 2011

|                              | School<br>Nutrition |
|------------------------------|---------------------|
| Operating revenues:          |                     |
| Local sources:               |                     |
| Charges for services         | \$ 134,763          |
| Operating expenses:          |                     |
| Non-instructional programs:  |                     |
| Food service operations:     |                     |
| Salaries                     | 91,334              |
| Benefits                     | 32,626              |
| Purchased services           | 8,594               |
| Supplies                     | 100,912             |
| Depreciation                 | 5,406               |
| Other                        | 445_                |
|                              | 239,317             |
| Operating loss               | (104,554)           |
| Non-operating revenues:      |                     |
| Interest on investments      | 130                 |
| State sources                | 2,286               |
| Federal sources              | 119,630             |
| Total non-operating revenues | 122,046_            |
| Change in net assets         | 17,492              |
| Net assets beginning of year | 111,888             |
| Net assets end of year       | \$129,380           |

#### STATEMENT OF CASH FLOWS PROPRIETARY FUND Year Ended June 30, 2011

|   | _        | School<br>Nutrition                                   |
|---|----------|---|
| Cash flows from operating activities:  Cash received from sale of lunches and breakfasts  Cash received from miscellaneous operating activities  Cash payments to employees for services  Cash payments to suppliers for goods or services  Net cash used by operating activities | \$       | 133,316<br>2,403<br>(123,960)<br>(87,609)<br>(75,850) |
| Cash flows from non-capital financing activities: State grants received Federal grants received Net cash provided by non-capital financing activities   | <u>-</u> | 2,286<br>95,519<br>97,805                             |
| Cash flows from capital and related financing activities: Acquisition of capital assets   | _        | (3,978)   |
| Cash flows from investing activities: Interest on investments   | _        | 130   |
| Net increase in cash and cash equivalents   |          | 18,107  |
| Cash and cash equivalents beginning of year   | _        | 64,006  |
| Cash and cash equivalents end of year   | \$_      | 82,113  |

#### STATEMENT OF CASH FLOWS PROPRIETARY FUND Year Ended June 30, 2011

|  | -   | School<br>Nutrition |
|--|-----|---------------------|
| Reconciliation of operating loss to net cash used by operating activities: |     |                     |
| Operating loss   | \$  | (104,554)           |
| Adjustments to reconcile operating loss to net cash used by                |     |                     |
| operating activities:  |     |                     |
| Depreciation   |     | 5,406               |
| Commodities used   |     | 24,111              |
| (Increase) in inventories  |     | (1,769)             |
| Increase in unearned revenue   | -   | 956                 |
| Net cash used by operating activities                                      | \$_ | (75,850)            |

Non-cash investing, capital and financing activities:

During the year ended June 30, 2011, the District received \$24,111 of federal commodities.

#### STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS June 30, 2011

|                                       | Private Purpose  Trust |
|---------------------------------------|------------------------|
|                                       | Scholarship Agency     |
| Assets: Cash and pooled investments   | \$\$\$11,642_          |
| Liabilities: Other payables           |                        |
| Net assets: Reserved for scholarships | \$\$\$                 |

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUNDS Year Ended June 30, 2011

|                              | J  | Private Purpose Trust |  |
|------------------------------|----|-----------------------|--|
|                              |    | Scholarship           |  |
| Additions:                   |    |                       |  |
| Local sources:               |    |                       |  |
| Gifts and contributions      | \$ | 5,500                 |  |
| Interest                     |    | 20                    |  |
| Total additions              | ,  | 5,520                 |  |
| Deductions:                  |    |                       |  |
| Instruction:                 |    |                       |  |
| Scholarships awarded         |    | 5,950                 |  |
| Change in net assets         |    | (430)                 |  |
| Net assets beginning of year |    | 23,519                |  |
| Net assets end of year       | \$ | 23,089                |  |

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 1. Summary of Significant Accounting Policies

Sigourney Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve. Additionally, the District either operates or sponsors various adult education programs. These courses include remedial education as well as vocational and recreational courses. The geographic area served includes the City of Sigourney, Iowa, and agricultural territory in Keokuk County. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

#### A. Reporting Entity

For financial reporting purposes, Sigourney Community School District has included all funds, organizations, agencies, boards, commissions and authorities. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on, the District. Sigourney Community School District has one component unit which meets the Governmental Accounting Standards Board criteria.

These financial statements present Sigourney Community School District and its component unit. The component unit discussed below is included in the District's reporting entity because of the significance of its operational or financial relationships with the District.

Blended Component Unit – The following component unit is an entity which is legally separate from the school district, but is so intertwined with the school district that it is, in substance, the same as the school district. It is reported as part of the school district and blended into the appropriate fund.

The Sigourney Education Foundation (Foundation) was created to raise money through contributions to advance, enhance, and support educational opportunities in the Sigourney Community School District. The Foundation is a separate legal entity whose directors are all members of the school Board of Education. The Foundation is reported as an Agency Fund.

Jointly Governed Organizations – The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the Keokuk County Assessor's Conference Board.

## NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 1. Summary of Significant Accounting Policies (continued)

#### B. Basis of Presentation

District-wide Financial Statements – The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for service.

The Statement of Net Assets presents the District's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories:

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt attributable to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the two preceding categories. Unrestricted net assets often have constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements – Separate financial statements are provided for governmental, proprietary, and fiduciary funds, even though the latter are excluded from the District-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds. Combining schedules are also included for the Capital Projects Fund accounts.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instructional, support and other costs.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities and other capital assets.

## NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 1. Summary of Significant Accounting Policies (continued)

#### B. Basis of Presentation (continued)

The District reports the following proprietary fund:

The Enterprise, School Nutrition Fund is used to account for the food service operations of the District.

The District also reports fiduciary funds which focus on net assets and changes in net assets. The District's fiduciary funds include the following:

The Private Purpose Trust Fund is used to account for assets held by the District under trust agreements with restrictions of income earned to be used to benefit individuals through scholarship awards.

The Agency Fund is used to account for assets held by the District as an agent for individuals, private organizations and other governments. The Agency Fund is custodial in nature, assets equal liabilities, and does not involve measurement of results of operations.

#### C. Measurement Focus and Basis of Accounting

The District-wide financial statements and the proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

## NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 1. Summary of Significant Accounting Policies (continued)

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the District's policy is generally to first apply the expenditure toward restricted fund balance and then to less-restrictive classifications – committed, assigned and then unassigned fund balances.

The proprietary funds of the District apply all applicable GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

#### D. Assets, Liabilities and Fund Equity

The following accounting policies are followed in preparing the financial statements:

Cash, Pooled Investments and Cash Equivalents – The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in the Iowa Schools Joint Investment Trust, which is valued at amortized cost, and non-negotiable certificates of deposit, which are stated at cost.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and, at the day of purchase, have a maturity date no longer than three months.

Property Tax Receivable – Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the Board of Education. Current year property tax receivable represents unpaid taxes from the current year. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the District-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 1. Summary of Significant Accounting Policies (continued)

#### D. Assets, Liabilities and Fund Equity (continued)

The property tax revenue recognized in these funds becomes due and collectible in September and March of the fiscal year with a 1 ½% per month penalty for delinquent payments; is based on January 1, 2009 assessed property valuations; is for the tax accrual period July 1, 2010 through June 30, 2011 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April 2010.

Income Surtax Receivable – Income surtax budgeted for the fiscal year ended June 30, 2011 will not be received by the District until several months after the fiscal year end. Accordingly, income surtax is recorded as a receivable and included in deferred revenue on the modified accrual basis for the governmental funds. For the District-wide statements, on the Statement of Activities the income surtax revenue is recognized.

Due From Other Governments – Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

Inventories – Inventories are valued at cost using the first-in, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

Capital Assets – Capital assets, which include property, furniture, and equipment, are reported in the applicable governmental or business-type activities columns in the District-wide Statement of Net Assets. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

| Asset Class                       | Amount |        |  |
|-----------------------------------|--------|--------|--|
| Land                              | \$     | 5,000  |  |
| Buildings                         |        | 5,000  |  |
| Improvements other than buildings |        | 5,000  |  |
| Intangibles                       |        | 50,000 |  |
| Furniture and equipment:          |        |        |  |
| School Nutrition Fund equipment   |        | 500    |  |
| Other furniture and equipment     |        | 5,000  |  |

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 1. Summary of Significant Accounting Policies (continued)

#### D. Assets, Liabilities and Fund Equity (continued)

Capital assets are depreciated using the straight line method of depreciation over the following estimated useful lives:

|                                   | Estimated     |
|-----------------------------------|---------------|
| Asset Class                       | Useful Lives_ |
|                                   |               |
| Buildings                         | 50 years      |
| Improvements other than buildings | 20 years      |
| Furniture and equipment           | 5-12 years    |

Salaries and Benefits Payable – The balance of the flexible benefits plan offered by the District has been accrued as a liability.

Deferred Revenue — Although certain revenues are measurable, they are not available. Available means collectible within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of the succeeding year property tax receivable and other receivables not collected within sixty days after year end.

Deferred revenue in the Statement of Net Assets consists of the succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Long-term Liabilities – In the District-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Assets.

Compensated Absences – District employees accumulate a limited amount of earned but unused vacation and sick leave. The District's policy is not to reimburse for sick leave or vacation. Vacation can only be used by the employee in the year it is earned. The District has no compensated absences liability at June 30, 2011.

Fund Equity – In the governmental fund financial statements, fund balances are classified as follows:

Restricted – Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or are imposed by law through constitutional provisions or enabling legislation.

Assigned – Amounts the Board of Education intends to use for specific purposes.

Unassigned – All amounts not included in other classifications.

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 1. Summary of Significant Accounting Policies (continued)

#### D. Assets, Liabilities and Fund Equity (continued)

Restricted Net Assets – In the District-wide Statement of Net Assets, net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

#### E. Budgets and Budgetary Control

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2011, expenditures in the other expenditures function exceeded the amount budgeted.

#### Note 2. Cash and Pooled Investments

The District's deposits in banks at June 30, 2011 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Component Unit Agency Fund Investments – The Foundation had investments at June 30, 2011 as follows:

|              | ,  | Fair Value |  |
|--------------|----|------------|--|
| Mutual Funds | \$ | 11,642     |  |

The investments in the mutual funds are valued at fair value.

#### Note 3. Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2011 is as follows:

| Transfer to  | Transfer from    |    | Amount  |  |
|--------------|------------------|----|---------|--|
| Debt Service | Capital Projects | \$ | 241,334 |  |

Transfers generally move revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

## NOTES TO FINANCIAL STATEMENTS June 30, 2011

Note 4. Capital Assets

Capital assets activity for the year ended June 30, 2011 is as follows:

|  | _   | Balance<br>Beginning<br>of Year | Increases    | Decreases    | Balance<br>End<br>of Year |
|--|-----|---------------------------------|--------------|--------------|---------------------------|
| Governmental activities:                     |     |                                 |              |              |                           |
| Capital assets not being depreciated:        |     |                                 |              |              |                           |
| Land   | \$  | 147,865 \$                      | - \$         | - \$         | 147,865                   |
| Construction in progress                     | _   | 1,749,130                       | 53,001       | 1,802,131    |                           |
| Total capital assets not being depreciated   | _   | 1,896,995                       | 53,001       | 1,802,131    | 147,865                   |
| Capital assets being depreciated:            |     |                                 |              |              |                           |
| Buildings                                    |     | 4,475,240                       | 1,836,930    | _            | 6,312,170                 |
| Improvements other than buildings            |     | 641,907                         | -            | _            | 641,907                   |
| Furniture and equipment                      |     | 840,981                         | 140,847      | 63,862       | 917,966                   |
| Total capital assets being depreciated       | _   | 5,958,128                       | 1,977,777    | 63,862       | 7,872,043                 |
| Taga accommulated domination form            |     |                                 |              |              |                           |
| Less accumulated depreciation for:           |     | 2 212 060                       | 122.075      |              | 2 226 025                 |
| Buildings                                    |     | 2,213,960                       | 122,975      | -            | 2,336,935                 |
| Improvements other than buildings            |     | 280,848                         | 29,617       | -            | 310,465                   |
| Furniture and equipment                      | -   | 634,556                         | 75,189       | 63,862       | 645,883                   |
| Total accumulated depreciation               | -   | 3,129,364                       | 227,781      | 63,862       | 3,293,283                 |
| Total capital assets being depreciated, net  | _   | 2,828,764                       | 1,749,996    | -            | 4,578,760                 |
| Governmental activities capital assets, net  | \$= | 4,725,759 \$                    | 1,802,997 \$ | 1,802,131 \$ | 4,726,625                 |
|  |     |                                 |              |              |                           |
|  |     | Balance                         |              |              | Balance                   |
|  |     | Beginning                       |              |              | End                       |
|  |     | of Year                         | Increases    | Decreases    | of Year                   |
| Business-type activities:                    |     |                                 |              |              |                           |
| Furniture and equipment                      |     | \$ 183,089                      | \$ 3,978     | \$ 549       | \$ 186,518                |
| Less accumulated depreciation                |     | 141,964                         | 5,406        | 549          | 146,821                   |
| -  |     |                                 |              | Ф            |                           |
| Business-type activities capital assets, net |     | \$ 41,125                       | \$ (1,428)   | <u> </u>     | \$ 39,697                 |

## NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 4. Capital Assets (continued)

Depreciation expense was charged by the District to the following functions:

| Governmental activities:                           |     |         |
|--|-----|---------|
| Instruction  | \$  | 44,246  |
| Support services:                                  |     |         |
| Instructional staff                                |     | 939     |
| Administration                                     |     | 11,168  |
| Operation and maintenance of plant services        |     | 5,904   |
| Transportation                                     | _   | 45,171  |
|  |     | 107,428 |
| Unallocated depreciation                           | _   | 120,353 |
| Total governmental activities depreciation expense | \$= | 227,781 |
| Business-type activities:                          |     |         |
| Food service operations                            | \$  | 5,406   |

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 5. Long-Term Liabilities

A summary of changes in long-term liabilities for the year ended June 30, 2011 is as follows:

|                          | -   | Balance<br>Beginning<br>of Year |      | Additions  | Reductions |     | Balance<br>End<br>of Year | _   | Due<br>Within<br>One Year |
|--------------------------|-----|---------------------------------|------|------------|------------|-----|---------------------------|-----|---------------------------|
| Governmental activities: |     |                                 |      |            |            |     |                           |     |                           |
| Early retirement         | \$  | 154,122                         | \$   | - \$       | 25,687     | \$  | 128,435                   | \$  | 51,374                    |
| Capital lease purchase   |     |                                 |      |            |            |     |                           |     |                           |
| agreements               |     | 478,247                         |      | 120,909    | 189,642    |     | 409,514                   |     | 189,643                   |
| Promissory note          |     | 1,645,049                       |      | 54,951     | -          |     | 1,700,000                 |     | 28,425                    |
| Bank loan                |     | -                               |      | 54,105     | 8,518      |     | 45,587                    |     | 17,614                    |
| Net OPEB liability       | -   | 42,000                          |      | 42,000     | -          |     | 84,000                    |     |                           |
| Total                    | \$_ | 2,319,418                       | _\$_ | 271,965 \$ | 223,847    | \$_ | 2,367,536                 | \$_ | 287,056                   |

#### **Early Retirement**

The District offers a voluntary early retirement plan to its employees. For the year ended June 30, 2011, early retirement was offered only to certified staff who were at least fifty-five years of age and had completed ten years of service to the District. Employees must complete an application which is required to be approved by the Board of Education.

For the year ended June 30, 2010, the early retirement benefit for each eligible employee was equal to one-half of the employee's salary excluding overtime, extra duty, extracurricular, and teacher comp and phase money and subject to a maximum of \$20,000 per individual. These early retirement benefits will be paid in six installments beginning January 2011 through June 2013. For those taking early retirement in the year ended June 30, 2011, the total benefit was \$20,000 and was paid before June 30, 2011.

At June 30, 2011, the District has obligations to nine participants with a total liability of \$128,435. Actual early retirement expenditures for the year ended June 30, 2011 totalled \$125,687. The long-term portion of early retirement is recorded as a long-term liability of the Governmental Activities in the District-wide financial statements.

#### Capital Lease Purchase Agreements

During the year ended June 30, 2009, the District entered into an interest-free agreement for the lease purchase of computers and computer equipment totaling \$525,764 for the high school. The agreement provides for semiannual payments of \$50,000 each the first year and semiannual payments of \$70,961 each over the next three years.

During the year ended June 30, 2010, the District entered into an interest-free agreement for the lease purchase of computers and computer equipment totaling \$64,437 for the junior high school. The agreement provides for an initial down payment followed by payments of \$8,747 every April 1 and October 1 through April 1, 2013.

## NOTES TO FINANCIAL STATEMENTS June 30, 2011

#### Note 5. Long-Term Liabilities (continued)

Capital Lease Purchase Agreements (continued)

During the year ended June 30, 2011, the District entered into an interest-free agreement for the lease purchase of computers and computer equipment totaling \$120,909. The agreement provides for semi-annual payments of \$15,114 every September 13 and March 13 through March 13, 2014.

Details of the District's June 30, 2011 capital lease purchase agreement indebtedness are as follows:

| Year Ending June 30, | High School<br>Computers      | Junior High School Computers | Computers and Computer Equipment |    | Total                        |
|----------------------|-------------------------------|------------------------------|----------------------------------|----|------------------------------|
| 2012<br>2013<br>2014 | \$<br>141,921<br>141,922<br>- | \$<br>17,495<br>17,494<br>-  | \$<br>30,227<br>30,227<br>30,228 | \$ | 189,643<br>189,643<br>30,228 |
|                      | \$<br>283,843                 | \$<br>34,989                 | \$<br>90,682                     | \$ | 409,514                      |

Total payments on capital lease purchase agreements for the year ended June 30, 2011 were \$189,642.

#### **Promissory Note**

On July 13, 2009, the District issued a promissory note of \$1,700,000. The note is a draw-down loan with the proceeds of the issuance to be used to construct the Career Academy building. The note is payable over sixteen years and includes interest at 4.5% with the first payment of interest only due July 13, 2010.

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

### Note 5. Long-Term Liabilities (continued)

Promissory Note (continued)

Details of the District's June 30, 2011 promissory note indebtedness are as follows:

| Year Ending June 30, |    | Principal    | Interest  | <br>Total       |
|----------------------|----|--------------|-----------|-----------------|
|                      |    |              |           |                 |
| 2012                 | \$ | 28,425 \$    | 76,749    | \$<br>105,174   |
| 2013                 |    | 28,491       | 76,683    | 105,174         |
| 2014                 |    | 30,209       | 74,965    | 105,174         |
| 2015                 |    | 31,587       | 73,587    | 105,174         |
| 2016                 |    | 33,028       | 72,146    | 105,174         |
| 2017                 |    | 34,342       | 70,832    | 105,174         |
| 2018                 |    | 36,102       | 69,072    | 105,174         |
| 2019                 |    | 37,749       | 67,425    | 105,174         |
| 2020                 |    | 39,471       | 65,703    | 105,174         |
| 2021                 |    | 41,097       | 64,077    | 105,174         |
| 2022                 |    | 43,147       | 62,027    | 105,174         |
| 2023                 |    | 45,116       | 60,058    | 105,174         |
| 2024                 |    | 47,174       | 58,000    | 105,174         |
| 2025                 |    | 49,174       | 56,000    | 105,174         |
| 2026                 |    | 1,174,888    | 53,604    | 1,228,492       |
| 2020                 | -  | 1,171,000    | 33,004    | <br>1,220,772   |
|                      | \$ | 1,700,000 \$ | 1,000,928 | \$<br>2,700,928 |

### Bank Loan

During the year ended June 30, 2011, the District entered into a bank loan to purchase three vans totaling \$54,105. The loan provides for quarterly payments of \$4,850 including interest of 4.5%.

Details of the District's June 30, 2011 bank loan indebtedness are as follows:

### Year Ending

| June 30,             |     | Principal                    | Interest            | <br>Total                       |
|----------------------|-----|------------------------------|---------------------|---------------------------------|
| 2012<br>2013<br>2014 | \$  | 17,614 \$<br>18,436<br>9,537 | 1,786<br>964<br>164 | \$<br>19,400<br>19,400<br>9,701 |
| 2014                 | -   | 9,337                        | 104                 | 9,701                           |
|                      | \$_ | 45,587 \$                    | 2,914               | \$<br>48,501                    |

### Note 6. Other Postemployment Benefits (OPEB)

Plan Description – The District operates a single-employer retiree benefit plan which provides medical and prescription drug benefits for retirees and their spouses. There are 93 active and 3 retired members in the plan. Participants must be age 55 or older at retirement.

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

### Note 6. Other Postemployment Benefits (OPEB) (continued)

The medical/prescription drug coverage is provided through a fully-insured plan with Wellmark. Retirees under age 65 pay the same premium for the medical/prescription drug benefit as active employees, which results in an implicit subsidy and an OPEB liability.

Funding Policy – The contribution requirements of plan members are established and may be amended by the District. The District currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation – The District's annual OPEB cost is calculated based on the annual required contribution (ARC) of the District, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the District's annual OPEB cost for the year ended June 30, 2011, the amount actually contributed to the plan and changes in the District's net OPEB obligation:

| Annual required contribution               | \$<br>50,000 |
|--|--------------|
| Interest on net OPEB obligation            | 1,000        |
| Adjustment to annual required contribution | <br>(4,000)  |
| Annual OPEB cost                           | 47,000       |
| Contributions made                         | <br>5,000    |
| Increase in net OPEB obligation            | 42,000       |
| Net OPEB obligation beginning of year      | <br>42,000   |
|  |              |
| Net OPEB obligation end of year            | \$<br>84,000 |

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2009. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2011.

For the year ended June 30, 2011, the District contributed \$5,000 to the medical plan.

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation as of June 30, 2011 are summarized as follows:

|               |                  | Percentage of   | f              | Net    |  |  |  |
|---------------|------------------|-----------------|----------------|--------|--|--|--|
| Year          | Annual           | Annual OPEE     | 3              | OPEB   |  |  |  |
| Ended         | <b>OPEB Cost</b> | Cost Contribute | st Contributed |        |  |  |  |
|               |                  |                 |                |        |  |  |  |
| June 30, 2011 | \$<br>47,000     | 10.6%           | \$             | 84,000 |  |  |  |

Funded Status and Funding Progress – As of July 1, 2009, the most recent actuarial valuation date for the period July 1, 2010 through June 30, 2011, the actuarial accrued liability was \$362,000, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$362,000. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$3,758,000, and the ratio of the UAAL to covered payroll was 9.6%. As of June 30, 2011, there were no trust fund assets.

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

### Note 6. Other Postemployment Benefits (OPEB) (continued)

Actuarial Methods and Assumptions – Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information in the section following the Notes to Financial Statements, will present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2009 actuarial valuation date, the frozen entry age actuarial cost method was used. The actuarial assumptions include a 2.5% discount rate based on the District's funding policy. The projected annual medical trend rate is 6%.

Mortality rates are from the 94 Group Annuity Mortality Table, projected to 2000 on a 2/3 female, 1/3 male basis. The UAAL is being amortized as a level dollar cost over the service of the group on a closed basis over 30 years.

### Note 7. Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Plan members are required to contribute 4.50% of their annual covered salary and the District is required to contribute 6.95% of annual covered payroll for the year ended June 30, 2011. Contribution requirements are established by State statute. The District's contributions to IPERS for the years ended June 30, 2011, 2010, and 2009 were \$250,208, \$240,764, and \$220,796, respectively, equal to the required contributions for each year.

#### Note 8. Risk Management

Sigourney Community School District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

### NOTES TO FINANCIAL STATEMENTS June 30, 2011

### Note 9. Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$237,125 for the year ended June 30, 2011 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

### Note 10. Categorical Funding

The District's fund balance reserved for categorical funding at June 30, 2011 is comprised of the following programs:

| Program  | <br>Amount                     |
|--|--------------------------------|
| Teacher salary supplement Beginning teacher mentoring and induction program Market factor incentives | \$<br>17,646<br>9,997<br>5,021 |
| Total  | \$<br>32,664                   |

### Note 11. Accounting Change/Restatement

Governmental Accounting Standards Board Statement No. 54, <u>Fund Balance Reporting and Governmental Fund Type Definitions</u>, was implemented during the year ended June 30, 2011. The effect of fund type reclassifications is as follows:

|   |     |          | Special     |
|---|-----|----------|-------------|
|   |     |          | Revenue,    |
|   |     |          | Physical    |
|   |     |          | Plant and   |
|   |     | Capital  | Equipment   |
|   | _   | Projects | <br>Levy    |
| Balances June 30, 2010, as previously reported<br>Change in fund type classification per implementation | \$  | 490,516  | \$<br>4,306 |
| of GASB Statement No. 54  | _   | 4,306    | <br>(4,306) |
| Balances July 1, 2010, as restated  | \$_ | 494,822  | \$<br>      |

Required Supplementary Information

Budgetary Comparison Schedule of Revenues, Expenditures/Expenses and Changes in Balances – Budget and Actual – All Governmental Funds and Proprietary Fund

### Required Supplementary Information

### Year Ended June 30, 2011

|  |          | Governmental<br>Funds -<br>Actual | -    | Proprietary<br>Fund -<br>Actual | •  | Total<br>Actual | -  | Budgeted Amounts Original and Final | _   | Final to<br>Actual<br>Variance |
|--|----------|-----------------------------------|------|---------------------------------|----|-----------------|----|-------------------------------------|-----|--------------------------------|
| REVENUES:  |          |                                   |      |                                 |    |                 |    |                                     |     |                                |
| Local sources  | \$       | 3,413,890 \$                      | \$   | 134,893                         | \$ | 3,548,783       | \$ | 3,740,355                           | \$  | (191,572)                      |
| State sources  | •        | 3,128,095                         |      | 2,286                           |    | 3,130,381       | ·  | 3,345,559                           | •   | (215,178)                      |
| Federal sources  |          | 732,782                           |      | 119,630                         |    | 852,412         |    | 444,950                             |     | 407,462                        |
| Total revenues   |          | 7,274,767                         |      | 256,809                         |    | 7,531,576       |    | 7,530,864                           |     | 712                            |
| EXPENDITURES/EXPENSES:   |          |                                   |      |                                 |    |                 |    |                                     |     |                                |
| Instruction  |          | 4,749,758                         |      | _                               |    | 4,749,758       |    | 5,421,628                           |     | 671,870                        |
| Support services   |          | 2,031,364                         |      | -                               |    | 2,031,364       |    | 2,154,891                           |     | 123,527                        |
| Non-instructional programs   |          | 2,055                             |      | 239,317                         |    | 241,372         |    | 309,996                             |     | 68,624                         |
| Other expenditures   |          | 716,659                           |      | -                               |    | 716,659         |    | 645,348                             |     | (71,311)                       |
| Total expenditures/expenses  | <b>!</b> | 7,499,836                         |      | 239,317                         |    | 7,739,153       |    | 8,531,863                           |     | 792,710                        |
| Excess (deficiency) of revenues over (under) expenditures/                             |          | (225.0(0)                         |      | 17,400                          |    | (007, 577)      |    | (1,000,000)                         |     | go2 422                        |
| expenses   |          | (225,069)                         |      | 17,492                          |    | (207,577)       |    | (1,000,999)                         |     | 793,422                        |
| Other financing sources, net   |          | 233,969                           |      | _                               |    | 233,969         |    | -                                   |     | 233,969                        |
| Excess (deficiency) of revenues and other financing sources over (under) expenditures/ |          |                                   |      |                                 |    |                 |    |                                     |     |                                |
| expenses   |          | 8,900                             |      | 17,492                          |    | 26,392          |    | (1,000,999)                         |     | 1,027,391                      |
| Balance beginning of year  |          | 1,161,003                         |      | 111,888                         |    | 1,272,891       |    | 1,197,032                           |     | 75,869                         |
| Balance end of year  | \$       | 1,169,903                         | \$ _ | 129,380                         | \$ | 1,299,283       | \$ | 196,033                             | \$_ | 1,103,260                      |

### NOTES TO REQUIRED SUPPLEMENTARY INFORMATION – BUDGETARY REPORTING Year Ended June 30, 2011

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds except internal service, private-purpose trust and agency funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on the accrual basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions, not by fund or fund type. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated function level, not by fund. The Code of Iowa also provides that District expenditures in the General Fund may not exceed the amount authorized by the school finance formula.

During the year ended June 30, 2011, expenditures in the other expenditures function exceeded the amount budgeted.

### SCHEDULE OF FUNDING PROGRESS FOR THE RETIREE HEALTH PLAN

(In Thousands)
Required Supplementary Information
Year Ended June 30, 2011

| Year<br>Ended<br>June 30, | Actuarial<br>Valuation<br>Date | Actuar<br>Value<br>Asser<br>(a) | of   | Actuarial<br>Accrued<br>Liability<br>(AAL)<br>(b) | <br>Unfunded<br>AAL<br>(UAAL)<br>(b-a) | Funded<br>Ratio<br>(a/b) | <br>Covered<br>Payroll<br>(c) | UAAL as a Percentage of Covered Payroll ((b-a)/c) |
|---------------------------|--------------------------------|---------------------------------|------|---|--|--------------------------|-------------------------------|---|
| 2010                      | July 1, 2009                   | \$                              | - \$ | 372   | \$<br>372                              | 0.0%                     | \$<br>3,660                   | 10.2%   |
| 2011                      | July 1, 2009                   |                                 | -    | 362   | 362                                    | 0.0%                     | 3,758                         | 9.6%  |

See note 6 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB Cost and Net OPEB Obligation, funded status and funding progress.

Other Supplementary Information

### COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS June 30, 2011

|                                     |     | Special Revenue |             |         |  |  |  |
|-------------------------------------|-----|-----------------|-------------|---------|--|--|--|
|                                     | -   | Management      | Student     |         |  |  |  |
|                                     |     | Levy            | Activity    | Total   |  |  |  |
| Assets                              |     |                 |             |         |  |  |  |
| Cash and pooled investments         | \$  | 58,680 \$       | 104,418 \$  | 163,098 |  |  |  |
| Receivables:                        |     |                 |             |         |  |  |  |
| Property tax:                       |     |                 |             |         |  |  |  |
| Current year                        |     | 2,877           | -           | 2,877   |  |  |  |
| Succeeding year                     | -   | 150,000         | -           | 150,000 |  |  |  |
| Total assets                        | \$_ | 211,557 \$      | 104,418 \$  | 315,975 |  |  |  |
| Liabilities and Fund Balances       |     |                 |             |         |  |  |  |
| Liabilities:                        |     |                 |             |         |  |  |  |
| Accounts payable                    | \$  | 4,640 \$        | 2,730 \$    | 7,370   |  |  |  |
| Deferred revenue:                   |     |                 |             |         |  |  |  |
| Succeeding year property tax        |     | 150,000         | -           | 150,000 |  |  |  |
| Total liabilities                   | -   | 154,640         | 2,730       | 157,370 |  |  |  |
| Fund balances:                      |     |                 |             |         |  |  |  |
| Restricted for:                     |     |                 |             |         |  |  |  |
| Management levy purposes            |     | 56,917          | _           | 56,917  |  |  |  |
| Student activities                  |     |                 | 101,688     | 101,688 |  |  |  |
| Total fund balances                 | -   | 56,917          | 101,688     | 158,605 |  |  |  |
| Total liabilities and fund balances | \$_ | 211,557 \$      | 104,418_\$_ | 315,975 |  |  |  |

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS Year Ended June 30, 2011

|                                      |    | Special     | Rev         |            |           |           |
|--------------------------------------|----|-------------|-------------|------------|-----------|-----------|
|                                      | N  | /Ianagement |             | Student    | Debt      |           |
|                                      | _  | Levy        | _           | Activity   | Service   | Total     |
| Revenues:                            |    |             |             |            |           |           |
| Local sources:                       |    |             |             |            |           |           |
| Local tax                            | \$ | 106,577     | \$          | - \$       | - \$      | 106,577   |
| Other                                | _  | 9,277       |             | 170,294    | -         | 179,571   |
| Total revenues                       |    | 115,854     |             | 170,294    | -         | 286,148   |
| Expenditures:                        |    |             |             |            |           |           |
| Current:                             |    |             |             |            |           |           |
| Instruction                          |    | 61,566      |             | 168,329    | -         | 229,895   |
| Support services:                    |    |             |             |            |           |           |
| Operation and maintenance of         |    |             |             |            |           |           |
| plant services                       |    | 40,945      |             | -          | -         | 40,945    |
| Transportation services              |    | 4,526       |             | -          | -         | 4,526     |
| Other expenditures:                  |    |             |             |            |           |           |
| Long term debt:                      |    |             |             |            |           |           |
| Principal                            |    | _           |             | -          | 198,160   | 198,160   |
| Interest and fiscal charges          | _  | -           |             | -          | 43,174    | 43,174    |
| Total expenditures                   |    | 107,037     |             | 168,329    | 241,334   | 516,700   |
| Excess (deficiency) of revenues over |    |             |             |            |           |           |
| (under) expenditures                 |    | 8,817       |             | 1,965      | (241,334) | (230,552) |
| Other financing sources (uses):      |    |             |             |            |           |           |
| Interfund transfers in               |    | _           |             | -          | 241,334   | 241,334   |
| Net change in fund balances          |    | 8,817       |             | 1,965      | -         | 10,782    |
| Fund balances beginning of year      | _  | 48,100      |             | 99,723     | -         | 147,823   |
| Fund balances end of year            | \$ | 56,917      | \$ <u>_</u> | 101,688 \$ | \$        | 158,605   |

### COMBINING BALANCE SHEET CAPITAL PROJECTS ACCOUNTS June 30, 2011

|                                     | Sa | Statewide<br>les, Services<br>nd Use Tax | Physical<br>Plant and<br>Equipment<br>Levy |        | Total   |
|-------------------------------------|----|--|--|--------|---------|
| Assets                              |    |  |  |        |         |
| Cash and pooled investments         | \$ | 302,058                                  | \$ 6,140                                   | \$     | 308,198 |
| Receivables:                        |    |  |  |        |         |
| Property tax:                       |    |  |  |        |         |
| Current year                        |    | -  | 1,290                                      |        | 1,290   |
| Succeeding year                     |    | -  | 49,090                                     |        | 49,090  |
| Due from other governments          |    | 203,753                                  | -  | •      | 203,753 |
| Total assets                        | \$ | 505,811                                  | \$ 56,520                                  | - \$ - | 562,331 |
| Liabilities and Fund Balances       |    |  |  |        |         |
| Liabilities:                        |    |  |  |        |         |
| Accounts payable                    | \$ | 62,442                                   | \$ 6,652                                   | \$     | 69,094  |
| Deferred revenue:                   |    |  |  |        |         |
| Succeeding year property tax        |    | -  | 49,090                                     |        | 49,090  |
| Total liabilities                   | _  | 62,442                                   | 55,742                                     |        | 118,184 |
| Fund balances:                      |    |  |  |        |         |
| Restricted for:                     |    |  |  |        |         |
| School infrastructure               |    | 443,369                                  | -  |        | 443,369 |
| Physical plant and equipment        |    | -  | 778  |        | 778     |
| Total fund balances                 |    | 443,369                                  | 778  |        | 444,147 |
| Total liabilities and fund balances | \$ | 505,811                                  | \$ 56,520                                  | \$_    | 562,331 |

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES CAPITAL PROJECTS ACCOUNTS Year Ended June 30, 2011

|  |     | Statewide<br>ales, Services<br>and Use Tax | Physical<br>Plant and<br>Equipment<br>Levy | Other<br>Capital<br>Projects | Total     |
|--|-----|--|--|------------------------------|-----------|
| Revenues:                                    |     |  |  |                              |           |
| Local sources:                               |     |  |  |                              |           |
| Local tax                                    | \$  | 368,486 \$                                 | 47,922                                     | \$ - \$                      | 416,408   |
| Other  |     | 12,465                                     | 8  | 75                           | 12,548    |
| Total revenues                               | _   | 380,951                                    | 47,930                                     | 75                           | 428,956   |
| Expenditures:                                |     |  |  |                              |           |
| Current:                                     |     |  |  |                              |           |
| Instruction                                  |     | 122,528                                    | -  | _                            | 122,528   |
| Support services:                            |     |  |  |                              |           |
| Administration services                      |     | 34,744                                     | 4,443                                      | -                            | 39,187    |
| Operation and maintenance of plant           |     |  |  |                              |           |
| services                                     |     | 10,989                                     | -  | -                            | 10,989    |
| Transportation services                      |     | 1,303                                      | 54,000                                     | -                            | 55,303    |
| Non-instructional programs                   |     | -  | 2,055                                      | -                            | 2,055     |
| Other expenditures:                          |     |  |  |                              |           |
| Facilities acquisition                       |     | 140,134                                    | 45,065                                     | 53,001                       | 238,200   |
| Total expenditures                           |     | 309,698                                    | 105,563                                    | 53,001                       | 468,262   |
| Excess (deficiency) of revenues              |     |  |  |                              |           |
| over (under) expenditures                    |     | 71,253                                     | (57,633)                                   | (52,926)                     | (39,306)  |
| Other financing sources (uses):              |     |  |  |                              |           |
| Capital lease proceeds                       |     | 120,909                                    | -  | -                            | 120,909   |
| Promissory note issued                       |     | -  | -  | 54,951                       | 54,951    |
| Bank loan proceeds                           |     | -  | 54,105                                     | -                            | 54,105    |
| Intrafund transfers in                       |     | 57,831                                     | -  | -                            | 57,831    |
| Intrafund transfers out                      |     | -  | -  | (57,831)                     | (57,831)  |
| Interfund transfers out                      | _   | (241,334)                                  |  | -                            | (241,334) |
| Total other financing sources (uses)         | _   | (62,594)                                   | 54,105                                     | (2,880)                      | (11,369)  |
| Net change in fund balances                  |     | 8,659                                      | (3,528)                                    | (55,806)                     | (50,675)  |
| Fund balances beginning of year, as restated | _   | 434,710                                    | 4,306                                      | 55,806                       | 494,822   |
| Fund balances end of year                    | \$_ | 443,369 \$                                 | 778  | \$\$_                        | 444,147   |

### SCHEDULE OF CHANGES IN SPECIAL REVENUE FUND, STUDENT ACTIVITY ACCOUNTS Year Ended June 30, 2011

|                              | Balanc<br>Beginni | ng            | _        |               | Balance<br>End |
|------------------------------|-------------------|---------------|----------|---------------|----------------|
| Account                      | of Yea            | <u>r</u>      | Revenues | Expenditures  | of Year        |
| Drama                        | \$ 2,2            | 264 \$        | 1,402    | \$ 1,696 \$   | 1,970          |
| Spanish Club                 |                   | 59            | 7        | 68            | 2,898          |
| Band Trip                    | 1,7               |               | 8,873    | 4,890         | 5,754          |
| Girls Basketball Fundraising | 3,7               | 32            | 3,488    | 5,253         | 1,967          |
| Girls Golf Fundraising       | •                 | 14            | 7        | -             | 21             |
| Boys Basketball              | 4,9               | 52            | 1,665    | 5,276         | 1,341          |
| Trapshooting                 | 1,0               | 53            | 4,687    | 5,025         | 715            |
| Girls Track Fundraising      | 2                 | 281           | 22       | -             | 303            |
| Softball                     | 5,3               | 55            | 719      | 576           | 5,498          |
| Baseball Fundraising         | 4,6               | 48            | 5,900    | 6,373         | 4,175          |
| Volleyball Fundraising       | 8                 | 80            | 848      | 1,135         | 593            |
| Wrestling Fundraising        | 10,3              | 37            | 6,807    | 4,090         | 13,054         |
| KC STAAR Fundraising         | 2,1               | 26            | 4,908    | 1,223         | 5,811          |
| Athletics                    | 11,5              | 60            | 73,335   | 65,366        | 19,529         |
| Sigourney - Keota            | 3                 | 33            | 5,520    | 3,662         | 2,191          |
| Junior High Student Council  | 9                 | 19            | 7        | 765           | 161            |
| Honor Society                |                   | -             | 420      | 420           | -              |
| FCCLA                        | 9,1               | 13            | 9,451    | 7,675         | 10,889         |
| FFA                          | 8,5               | 16            | 32,662   | 36,259        | 4,919          |
| Student Council              | 7,3               | 17            | 3,166    | 6,932         | 3,551          |
| Cheerleaders                 | 10,6              | 86            | 3,559    | 4,195         | 10,050         |
| Wrestling Cheerleaders       | 7                 | '05           | 562      | 61            | 1,206          |
| Class of 2010                |                   | 06            | -        | 306           | -              |
| Class of 2011                | 1,7               | 20            | 118      | 1,838         | -              |
| Class of 2012                | 3,9               | 61            | 618      | 4,078         | 501            |
| Class of 2013                | 2,0               | 58            | 117      | 104           | 2,071          |
| Class of 2014                | 9                 | 93            | 91       | 144           | 940            |
| Class of 2015                | 1                 | 36            | 946      | 499           | 583            |
| Class of 2016                |                   | -             | 71       | -             | 71             |
| Blood Drive                  | 1,0               | 28            | 648      | 750           | 926            |
| Intrafund Transfers          |                   | -             | (330)    | (330)         |                |
|                              | \$\$              | <u>'23</u> \$ | 170,294  | \$ 168,329 \$ | 101,688        |

### SCHEDULE OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES AGENCY FUND

Year Ended June 30, 2011

|                | Balance<br>Beginning<br>of Year |           | Additions | Additions Deductions |    | _   | Balance<br>End<br>of Year |
|----------------|---------------------------------|-----------|-----------|----------------------|----|-----|---------------------------|
| Assets         |                                 |           |           |                      |    |     |                           |
| Cash           | \$                              | 11,578 \$ | 94        | \$                   | 30 | \$_ | 11,642                    |
| Liabilities    |                                 |           |           |                      |    |     |                           |
| Other payables | \$                              | 11,578    | 94        | \$                   | 30 | \$_ | 11,642                    |

### SCHEDULE OF REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION

### ALL GOVERNMENTAL FUNDS FOR THE LAST EIGHT YEARS

|                              | Modified Accrual Basis Years Ended June 30, |            |        |           |                   |               |        |           |
|------------------------------|---|------------|--------|-----------|-------------------|---------------|--------|-----------|
|                              | _   | 2011       | -      | 2010      | -                 | 2009          | -      | 2008      |
| Revenues:                    |   |            |        |           |                   |               |        |           |
| Local sources:               |   |            |        |           |                   |               |        |           |
| Local tax                    | \$  | 2,803,383  | \$     | 2,614,121 | \$                | 2,678,543     | \$     | 2,630,254 |
| Tuition                      | •   | 172,705    | •      | 172,171   | •                 | 247,583       | •      | 260,764   |
| Other                        |   | 437,802    |        | 294,740   |                   | 402,271       |        | 527,109   |
| State sources                |   | 3,128,095  |        | 2,936,242 |                   | 2,968,223     |        | 3,405,799 |
| Federal sources              | _   | 732,782    |        | 791,398   |                   | 292,943       |        | 488,958   |
| Total revenues               | \$_   | 7,274,767  | . \$ _ | 6,808,672 | . \$ _            | 6,589,563     | . \$ _ | 7,312,884 |
| Expenditures:                |   |            |        |           |                   |               |        |           |
| Instruction                  | \$  | 4,749,758  | \$     | 4,613,137 | \$                | 4,147,399     | \$     | 3,918,372 |
| Support services:            | Ψ   | .,, .,,,,, | ~      | .,010,107 | ~                 | .,1 . ,,0 , , | *      | 0,510,01  |
| Student services             |   | 26,466     |        | 68,554    |                   | 93,767        |        | 91,569    |
| Instructional staff services |   | 152,780    |        | 192,804   |                   | 195,697       |        | 183,197   |
| Administration services      |   | 982,555    |        | 859,628   |                   | 1,304,820     |        | 869,479   |
| Operation and maintenance    |   | ŕ          |        | ,         |                   | , ,           |        | •         |
| of plant services            |   | 594,917    |        | 534,704   |                   | 644,265       |        | 574,375   |
| Transportation services      |   | 274,646    |        | 224,338   |                   | 223,436       |        | 473,581   |
| Central support services     |   | _          |        | -         |                   | -             |        | -         |
| Non-instructional programs   |   | 2,055      |        | _         |                   | 1,640         |        | 652       |
| Other expenditures:          |   |            |        |           |                   |               |        |           |
| Facilities acquisition       |   | 238,200    |        | 1,857,480 |                   | 38,592        |        | 516,926   |
| Long-term debt:              |   |            |        |           |                   |               |        |           |
| Principal                    |   | 198,160    |        | 111,954   |                   | 260,000       |        | 255,000   |
| Interest and fiscal charges  |   | 43,174     |        | -         |                   | 12,160        |        | 23,835    |
| AEA flowthrough              | _   | 237,125    |        | 234,365   |                   | 216,486       |        | 213,973   |
| Total expenditures           | \$_   | 7,499,836  | . \$ _ | 8,696,964 | . \$ <sub>=</sub> | 7,138,262     | . \$ _ | 7,120,959 |

| -   | 2007      |       | 2006      |     | 2005      |     | 2004      |
|-----|-----------|-------|-----------|-----|-----------|-----|-----------|
|     |           |       |           |     |           |     |           |
| \$  | 2,310,889 | \$    | 2,461,134 | \$  | 2,374,146 | \$  | 2,156,319 |
|     | 247,180   |       | 295,282   |     | 387,580   |     | 446,806   |
|     | 328,882   |       | 313,145   |     | 269,074   |     | 260,471   |
|     | 3,355,294 |       | 3,113,321 |     | 3,025,100 |     | 2,861,247 |
|     | 318,873   |       | 331,662   |     | 302,972   |     | 290,904   |
| \$_ | 6,561,118 | \$_   | 6,514,544 | \$_ | 6,358,872 | \$. | 6,015,747 |
|     |           |       |           |     |           |     |           |
| \$  | 4,132,620 | \$    | 4,461,857 | \$  | 4,230,765 | \$  | 4,366,462 |
|     | 96,963    |       | 97,821    |     | 97,550    |     | 92,753    |
|     | 203,032   |       | 189,373   |     | 199,712   |     | 138,823   |
|     | 813,955   |       | 750,145   |     | 646,285   |     | 586,137   |
|     | 535,287   |       | 551,149   |     | 457,047   |     | 285,958   |
|     | 221,468   |       | 270,654   |     | 257,980   |     | 233,505   |
|     | -         |       | -         |     | -         |     | 17,854    |
|     | 2,632     |       | 694       |     | 505       |     | 631       |
|     | 11,365    |       | 33,326    |     | 3,113     |     | 17,391    |
|     | 160,000   |       | 320,000   |     | 225,000   |     | 215,000   |
|     | 30,875    |       | 45,220    |     | 54,870    |     | 63,743    |
|     | 210,712   |       | 193,955   |     | 193,071   |     | 196,894   |
| \$_ | 6,418,909 | . \$_ | 6,914,194 | \$_ | 6,365,898 | \$  | 6,215,151 |

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2011

| Grantor / Program                                       | CFDA<br>Number | Grant<br>Number | Expenditures |
|---|----------------|-----------------|--------------|
| Direct:   |                |                 |              |
| U. S. Department of Education:                          |                |                 |              |
| Safe and Drug-Free Schools and Communities - National   |                |                 |              |
| Programs  | 84.184         | FY 11           | \$159,420    |
| Indirect:   |                |                 |              |
| U. S. Department of Agriculture:                        |                |                 |              |
| Iowa Department of Education:                           |                |                 |              |
| Child Nutrition Cluster Programs:                       |                |                 |              |
| School Breakfast Program                                | 10.553         | FY 11           | 14,502       |
| National School Lunch Program                           | 10.555         | FY 11           | 81,017       |
| National School Lunch Program (non-cash)                | 10.555         | FY 11           | 24,111       |
|   |                |                 | 119,630      |
| U. S. Department of Justice:                            |                |                 |              |
| City of Sigourney:                                      |                |                 |              |
| Public Safety Partnership and Community Policing Grants | 16.710         | FY 11           | 23,677       |
| U. S. Department of Education:                          |                |                 |              |
| Iowa Department of Education:                           |                |                 |              |
| Title I, Part A Cluster Programs:                       |                |                 |              |
| Title I Grants to Local Educational Agencies            | 84.010         | 6012G           | 83,542       |
| ARRA - Title I Grants to Local Educational Agencies,    |                |                 |              |
| Recovery Act  | 84.389         | FY 10           | 44,073       |
| ·   |                |                 | 127,615      |
|   |                |                 |              |
| Career and Technical Education - Basic Grants to States | 84.048         | FY 10           | 1,165        |
| Career and Technical Education - Basic Grants to States | 84.048         | FY 11           | 21,301       |
|   |                |                 | 22,466       |
| Improving Teacher Quality State Grants                  | 84.367         | FY 11           | 37,682       |
|   |                |                 |              |
| Grants for State Assessments and Related Activities     | 84.369         | FY 11           | 3,718        |
| State Fiscal Stabilization Fund Cluster Programs:       |                |                 |              |
| ARRA - State Fiscal Stabilization Fund - Education      |                |                 |              |
| State Grants, Recovery Act                              | 84.394         | FY 10           | 149,079      |
| ARRA - State Fiscal Stabilization Fund - Education      |                |                 |              |
| State Grants, Recovery Act                              | 84.394         | FY 11           | 31,570       |
| ARRA - State Fiscal Stabilization Fund -                |                |                 |              |
| Government Services, Recovery Act                       | 84.397         | FY 11           | 28,159       |
| ·   |                |                 | 208,808      |
| Education Jobs Fund                                     | 84.410         | FY 11           | 119,958      |
|   |                |                 |              |

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2011

| Grantor / Program                         | CFDA<br>Number | Grant<br>Number | _ <u>E</u> | xpenditures |
|---|----------------|-----------------|------------|-------------|
| Indirect (continued):                     |                |                 |            |             |
| U.S. Department of Education (continued): |                |                 |            |             |
| Great Prairie Area Education Agency:      |                |                 |            |             |
| Special Education - Grants to States      | 84.027         | FY 11           | <b>\$</b>  | 29,438      |
| Total                                     |                |                 | \$         | 852,412     |

### Basis of Presentation -

The Schedule of Expenditures of Federal Awards includes the federal grant activity of Sigourney Community School District and is presented on the accrual or modified accrual basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education of Sigourney Community School District:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Sigourney Community School District as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements listed in the table of contents, and have issued our report thereon dated December 28, 2011. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Sigourney Community School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Sigourney Community School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Sigourney Community School District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting we consider to be material weaknesses and other deficiencies we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency in internal control described in Part II of the accompanying Schedule of Findings and Questioned Costs as item II-A-11 to be a material weakness.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in Part II of the accompanying Schedule of Findings and Questioned Costs as items II-B-11 and II-C-11 to be significant deficiencies.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Sigourney Community School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of noncompliance or other matters that are described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about Sigourney Community School District's operations for the year ended June 30, 2011 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Sigourney Community School District's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we have expressed our conclusions on the District's responses, we did not audit Sigourney Community School District's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Sigourney Community School District and other parties to whom Sigourney Community School District may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Sigourney Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Oskaloosa, Iowa December 28, 2011

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Education of Sigourney Community School District:

#### Compliance

We have audited Sigourney Community School District's compliance with the types of compliance requirements described in U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011. Sigourney Community School District's major federal programs are identified in Part I of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grant agreements applicable to each of its major federal programs is the responsibility of Sigourney Community School District's management. Our responsibility is to express an opinion on Sigourney Community School District's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Sigourney Community School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Sigourney Community School District's compliance with those requirements.

In our opinion, Sigourney Community School District complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.

### Internal Control Over Compliance

The management of Sigourney Community School District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grant agreements applicable to federal programs. In planning and performing our audit, we considered Sigourney Community School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Sigourney Community School District's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified.

A deficiency in the District's internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis. During our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Sigourney Community School District and other parties to whom Sigourney Community School District may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

Oskaloosa, Iowa December 28, 2011

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2011

### Part I: Summary of the Independent Auditor's Results:

- (a) Unqualified opinions were issued on the financial statements.
- (b) Significant deficiencies and material weaknesses in internal control over financial reporting were disclosed by the audit of the financial statements.
- (c) The audit did not disclose any non-compliance which is material to the financial statements.
- (d) No material weaknesses in internal control over major programs were disclosed by the audit of the financial statements.
- (e) An unqualified opinion was issued on compliance with requirements applicable to each major program.
- (f) The audit disclosed no audit findings which were required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (g) Major programs were as follows:
  - Clustered programs:
    - CFDA Number 84.010 Title I Grants to Local Educational Agencies
    - CFDA Number 84.389 ARRA Title I Grants to Local Educational Agencies, Recovery Act
  - Clustered programs:
    - CFDA Number 84.394 ARRA State Fiscal Stabilization Fund Education State Grants, Recovery Act
    - CFDA Number 84.397 ARRA State Fiscal Stabilization Fund Government Services, Recovery Act
  - CFDA Number 84.410 Education Jobs Fund
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (i) Sigourney Community School District did not qualify as a low-risk auditee.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2011

### Part II: Findings Related to the Basic Financial Statements:

Instances of Non-Compliance:

No matters were reported.

#### Internal Control Deficiencies:

II-A-11 Financial Reporting – During the audit, we identified material amounts of receivables, payables, capital leases and capital assets additions, deletions and depreciation not recorded in the District's financial statements. Adjustments were subsequently made by the District to properly include these amounts in the financial statements.

Recommendation – The District should implement procedures to ensure all receivables, payables, capital leases and capital asset transactions are identified and included in the District's financial statements.

Response – We will double check these in the future to avoid missing any receivables, payables, capital leases or capital asset transactions.

Conclusion – Response accepted.

II-B-11 Segregation of Duties – One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that the recording of disbursements in the system, preparation of the checks, and bank reconciliations are done by the same individual for the Student Activity and School Nutrition Funds.

Recommendation – We realize that with a limited number of office employees, segregation of duties is difficult. However, the District should review its control procedures to obtain the maximum internal control possible under the circumstances.

Response – We will investigate available alternatives and implement where possible.

Conclusion - Response accepted.

II-C-11 Sigourney Education Foundation – The District is acting as an agent of the Sigourney Education Foundation, which is considered a blended component unit of the District. However, this fund is not recorded in the District's general ledger.

Recommendation – The District should record the Sigourney Education Foundation into an agency fund in their software system's general ledger, or consider having the Foundation dissolve and transfer its assets to the school as a scholarship trust fund.

Response – We had not previously been told that the Sigourney Education Foundation should be incorporated in the District's records. We are in the process of reorganizing the Foundation board so that the District does not act as fiscal agent and the board of the Foundation will be separate from the school's board. We may also consider dissolving the Foundation and transfer the scholarship funds to the school district.

Conclusion - Response accepted.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2011

### Part III: Findings and Questioned Costs for Federal Awards

| Instances of Non-Compliance: |  |
|------------------------------|--|
| No matters were reported.    |  |
| Internal Control Deficiency: |  |
| No matters were reported.    |  |

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2011

### Part IV: Other Findings Related to Statutory Reporting:

IV-A-11 Certified Budget – Expenditures for the year ended June 30, 2011, exceeded the amount budgeted in the other expenditures function.

Recommendation – The budget should have been amended in accordance with Chapter 24.9 of the Code of Iowa before expenditures were allowed to exceed the budget.

Response – We will amend our budget before expenditures exceed the budget in the future.

Conclusion – Response accepted.

- IV-B-11 Questionable Expenditures No expenditures that we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- IV-C-11 Travel Expense No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.
- IV-D-11 Business Transactions No business transactions between the District and District officials or employees were noted.
- IV-E-11 Bond Coverage Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.
- IV-F-11 Board Minutes No transactions requiring Board approval which had not been approved by the Board were noted.
- IV-G-11 Certified Enrollment No variances in the basic enrollment data certified to the Department of Education were noted.
- IV-H-11 Supplementary Weighting No variances regarding the supplementary weighting certified to the Iowa Department of Education were noted.
- IV-I-11 Deposits and Investments No instances of non-compliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy were noted.
- IV-J-11 Certified Annual Report The Certified Annual Report was certified to the Iowa Department of Education timely and we noted no significant deficiencies in the amounts reported.
- IV-K-11 Categorical Funding No instances were noted of categorical funding being used to supplant rather than supplement other funds.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2011

### Part IV: Other Findings Related to Statutory Reporting (continued):

IV-L-11 Statewide Sales and Services Tax – No instances of non-compliance with the use of the statewide sales, services and use tax revenue provisions of Chapter 423F.3 of the Code of Iowa were noted.

Pursuant to Chapter 423F.5 of the Code of Iowa, the annual audit is required to include certain reporting elements related to the statewide sales, services and use tax revenue. Districts are required to include these reporting elements in the Certified Annual Report (CAR) submitted to the Iowa Department of Education. For the year ended June 30, 2011, the District reported the following information regarding the statewide sales, services and use tax revenue in the District's CAR:

| Beginning balance                  |               | \$<br>434,710 |
|------------------------------------|---------------|---------------|
| Revenues/transfers in:             |               |               |
| Sales tax revenues                 | \$<br>368,486 |               |
| Other local revenues               | 12,465        |               |
| Issuance of long-term debt         | 120,909       |               |
| Intrafund transfer from:           |               |               |
| Other Capital Projects             | <br>57,831    | <br>559,691   |
| Expenditures/transfers out:        |               |               |
| School infrastructure construction | 23,890        |               |
| Equipment                          | 164,242       |               |
| Other                              | 121,566       |               |
| Transfers to other funds:          |               |               |
| Debt Service Fund                  | <br>241,334   | <br>551,032   |
| Ending balance                     |               | \$<br>443,369 |

For the year ended June 30, 2011, the District did not reduce any levies as a result of the moneys received under Chapter 423E or 423F of the Code of Iowa.